



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

11 August 2025

DIVISION MEMORANDUM

No. **539** s. 2025

DIVISION TULAY NEWSLETTER PRODUCTION FOR AUGUST ISSUE

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Relative to **Pagdiriwang ng Pambansang Wika**, the Division Tulay Newsletter Team shall conduct a production for **August Issue** on **August 12, 2025** for writers and editors and **August 19, 2025** for layout artists.
2. Participants shall have activities including data gathering through interview, research, photoshoot, layouting and editing in different schools/ venues in SDO Tayabas City.
3. Attached are the lists of writers, editors and layout artist.
4. Transportation of participants and other expenses relative to the conduct of the activity shall be charged to local funds and other support funds.
5. Health and Safety Protocols shall be observed throughout the activity.
6. For further details, please contact **Luzviminda Cynthia Richelle F. Quintero**, Division Information Officer (DIO), through the Tel. No. **(042) 785 - 9615 local 107** or email luzvimindacynthiarichelle.quintero@deped.gov.ph
7. Immediate and widest dissemination of this Memorandum is desired.

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

DIVISION NEWSLETTER
PAGDIRIWANG NG PAMBANSANG WIKA

CID- division newsletter production for august issue
CID7SA4I-002033/August 11, 2025



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Website: <https://www.sdotayabascity.ph>

Enclosure 1

DIVISION NEWSLETTER PRODUCTION TEAM AUGUST ISSUE

EDITORS' PRODUCTION SCHEDULE – AUGUST 12, 2025

No.	EDITOR/WRITER	POSITION	SCHOOL
1.	Sigrid Tibordo	Master Teacher	Luis Palad Integrated High School
2.	Niel Orven Talavera	Master Teacher	Luis Palad Integrated High School

LAYOUT ARTIST'S PRODUCTION SCHEDULE – AUGUST 19, 2025

No.	LAYOUT ARTIST	POSITION	SCHOOL
1.	Jeric M. Mirandilla	Teacher III	Luis Palad Integrated High School

WRITERS' PRODUCTION SCHEDULE - AUGUST 12, 2025

No.	WRITER	POSITION	SCHOOL
1.	Giselle Tolentino	Teacher III	Luis Palad Integrated High School
2.	John Carlo Ortega	Teacher I	Luis Palad Integrated High School
3.	Hazel Malto	Teacher III	Luis Palad Integrated High School
4.	Lourine Guinto	Teacher III	Luis Palad Integrated High School
5.	Giselle Cambia	Teacher III	Luis Palad Integrated High School