



Republic of the Philippines  
Department of Education

REGION IV- A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

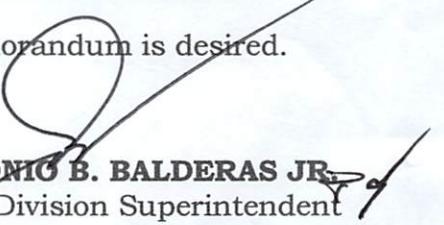
11 August 2025

DIVISION MEMORANDUM  
No. 539 s. 2025

**DIVISION TULAY NEWSLETTER PRODUCTION FOR AUGUST ISSUE**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

1. Relative to **Pagdiriwang ng Pambansang Wiwa**, the Division Tulay Newsletter Team shall conduct a production for **August Issue** on **August 12, 2025** for writers and editors and **August 19, 2025** for layout artists.
2. Participants shall have activities including data gathering through interview, research, photoshoot, layouting and editing in different schools/ venues in SDO Tayabas City.
3. Attached are the lists of writers, editors and layout artist.
4. Transportation of participants and other expenses relative to the conduct of the activity shall be charged to local funds and other support funds.
5. Health and Safety Protocols shall be observed throughout the activity.
6. For further details, please contact **Luzviminda Cynthia Richelle F. Quintero**, Division Information Officer (DIO), through the Tel. No. **(042) 785 - 9615 local 107** or email [luzvimindacynthiarichelle.quintero@deped.gov.ph](mailto:luzvimindacynthiarichelle.quintero@deped.gov.ph)
7. Immediate and widest dissemination of this Memorandum is desired.

  
**CELEDONIO B. BALDERAS JR.**  
Schools Division Superintendent

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index  
under the following subjects:

**DIVISION NEWSLETTER  
PAGDIRIWANG NG PAMBANSANG WIKA**

CID- division newsletter production for august issue  
CID7SA4I-002033/August 11, 2025

Enclosure 1

**DIVISION NEWSLETTER PRODUCTION TEAM AUGUST ISSUE**

**EDITORS' PRODUCTION SCHEDULE – AUGUST 12, 2025**

<b>No.</b>	<b>EDITOR/WRITER</b>	<b>POSITION</b>	<b>SCHOOL</b>
1.	Sigrid Tibordo	Master Teacher	Luis Palad Integrated High School
2.	Niel Orven Talavera	Master Teacher	Luis Palad Integrated High School

**LAYOUT ARTIST'S PRODUCTION SCHEDULE – AUGUST 19, 2025**

<b>No.</b>	<b>LAYOUT ARTIST</b>	<b>POSITION</b>	<b>SCHOOL</b>
1.	Jeric M. Mirandilla	Teacher III	Luis Palad Integrated High School

**WRITERS' PRODUCTION SCHEDULE - AUGUST 12, 2025**

<b>No.</b>	<b>WRITER</b>	<b>POSITION</b>	<b>SCHOOL</b>
1.	Giselle Tolentino	Teacher III	Luis Palad Integrated High School
2.	John Carlo Ortega	Teacher I	Luis Palad Integrated High School
3.	Hazel Malto	Teacher III	Luis Palad Integrated High School
4.	Lourine Guinto	Teacher III	Luis Palad Integrated High School
5.	Giselle Cambia	Teacher III	Luis Palad Integrated High School